**PhD Degree Final Oral Exam Checksheet**

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| Student Name: |  | PSU ID# |  |
|  | LASTNAME, Firstname |  |  |
| **Yes****No** | **Date** | **Adviser’s Initials** | **Specific Criteria** |
|  |  |  | Does the student have any “Provisional Admittance” criteria that need removed? |
|  |  |  | Does the student have at least a 3.0 GPA? |
|  |  |  | Has student met the 5-hour SARI Seminar Requirement? |
|  |  |  | Has student taken / provided proof of CITI on-line portion of SARI requirement? |
|  |  |  | Is the student carrying a Minor? If so, in what program? |
|  |  |  | If the student is carrying a Minor, has he/she earned at least 15 credits in the Minor? |
|  |  |  | Does the student have any MISSING or DEFERRED Grades? |
|  |  |  | Will the student be registered during the semester of the Comprehensive Exam; many not be in SCHADD status? |
|  |  |  | Date of Candidacy Examination |
|  |  |  | Date of Comprehensive Examination |
|  |  |  | Have at least three (3) months passed since the date of Comprehensive Exam? |
|  |  |  | Is the final oral exam being held within six (6) years from date of passing Comprehensive Exam? |
|  |  |  | Student did not register for 601 courses until the semester AFTER the Comprehensive Exam? |
|  |  |  | Has the student been registered continuously each Fall and Spring semester beginning with the Semester following the passing of the Comprehensive Examination; does the student meet the “continuous registration requirement?”List Semesters of continuous registration. |
|  |  |  | Is the student within the 8-year time limit from date of Candidacy Examination? |
|  |  |  | Are there more than 12 credits of subject 600/610 carrying a quality letter grade? |
|  |  |  | Is the 602 teaching requirement of 2 credits met? |
|  |  |  | Has student met the two-semester, one-year full-time residency requirement?List semesters to verify. |
|  |  |  | Final Oral Examination Date and Time |
|  |  |  | Final Oral Examination Location |
|  |  |  | Final Oral Examination Chair / Adviser Name |
|  |  |  | Final Oral Examination Major Committee Member |
|  |  |  | Final Oral Examination Major Committee Member |
|  |  |  | Final Oral Examination Outside Major Committee Member |
|  |  |  | Final Oral Examination Outside Unit Committee Member |
|  |  |  | Final Oral Examination Special Member |
|  |  |  | Thesis Signature Page ONLY … Special Signatory |
| Thesis Title: |  |  |  |

Adviser confirms all requirements have been met. The Graduate School will not be notified of successful completion without this form being completed.

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Adviser Signature Student Signature