

PA-TACF Board Meeting
May 11, 2006
Penn State University
303 Forest Resource Laboratory
1:00-6:00 p.m.

Attendees: Tim Phelps, President; Bob Summersgill, Past President and Growers Committee Chair; Jim Egenrieder, Board Member; Alan Tumblin, Board Member; Jim Walizer, Board Member; Dylan Jenkins, Board Member; Chandis Klinger, Board Member; Tim Eck, Treasurer; Bill Montague, Board Member; Sara Fitzsimmons, Regional Tree Breeding Coordinator; Sue Oram, Chapter Administrator; Alex Day, Board Member and DCNR Representative; John Dixon, PA-TACF member; Meeting Minutes recorded by Sue Oram.

Minutes:

The Board reviewed the meeting minutes of January 21, 2006. Tim Phelps provided an update on the proposed PA-TACF Open House, noting that it was on hold due to Rep. Sam Smith's schedule. Future Board meetings in State College will be held in the new Forest Resources Building due to 303 FRL being converted into office space.

Old Business

Chapter Credit Card-Tim Eck informed the Board that he discussed the affinity credit card project with Dick Will at the national meeting, and TACF will follow-up with Discover. **The Board moved to remove the motion to survey chapter members about a chapter credit card and the PA Chapter will cease investigating an affinity credit card. Motion carried.**

Awards/Scholarships- Bob Summersgill provided an update on the award process. **The Board moved that whoever wants to give money to an individual or volunteer group for helping PA-TACF will give the donation to the chapter, who will, in turn, provide remuneration to the individual or group for their service, subject to Board review. Motion carried.**

By-Law Amendments-The Board reviewed and made changes to the current PA-TACF by laws. Tim Phelps will revision the document and send it out to the Board for review. The Board also discussed the Board member and voting member structure, but tabled the topic for another meeting.

Treasurer's Report- Tim Eck presented the chapter financial statement to the Board. The chapter currently has \$78,000 in the money market account and \$4,089 in the checking account. \$3,800 in grower supplies/receipts will be reimbursed through DCNR

grant money, instead of the Hardwood Forest Fund. The chapter budget will be discussed at the next Board meeting in the fall.

Vehicle Fund Report- As of July 1, the chapter will have \$15,000 in an account for a vehicle for the Tree Breeding Coordinator. The chapter is requesting \$5,000 from Norcross Wildlife for the additional funds.

New Business

Vice President Appointment-Due to the recent Vice President Position vacancy, **the Board moved to confirm Chandis Klinger as Vice President of PA-TACF. Motion carried.**

Elections-There are 4 Board member positions and a Vice President position on the upcoming ballot. Bob Summersgill (Nominations Chair) will work with Jim Egenrieder and Tim Eck to solicit names for nominations. Election ballots will be printed by the end of July.

Grants Committee Chair- The Board noted the need for a grants committee chair, who would set priorities and coordinate grants. Armstrong Industries and Alcoa are the only two organizations currently on the “grants list.” Alex Day suggested joining PANO (PA Assn of Non-Profits) to utilize their grant training and membership benefits. Centre County RSVP (Retired Senior Volunteer Program) and SCORE (Senior Corp of Retired Executives) were also mentioned as possible resources,

Cost Overruns at March 11 Meeting-**The Board moved to reimburse Bob Summersgill for \$40.28 meeting expenses in New Jersey, March 11, 2006. Motion carried.**

Event/Activity Form- The Board discussed the usefulness of a proposed event tracking form, which would be used to compile data for the Annual Fall meeting. It was agreed that tracking volunteer hours and audiences was important for grants; however, many growers already keep a log book of hours and activities. Jim Egenrieder noted that the Master Gardener program has an automated system of activity tracking. PA-TACF will review the existing forms to avoid redundancy.

Events-The Board agreed that the recent Fairi5/25/2006e Festival at Spoutwood Farm was not a good match for PA-TACF. The following events were reviewed:

- Cambria County Fair June 23. The Board agreed not to participate in the fair this year. Bob will contact Vince Golden and let him know.
- Festival of Wood, Grey Towers National Historic Site, August 12-13. Bob Summersgill will coordinate the event.
- Ag Progress Days, Rock Springs, PA, August 15-17. Tim Phelps will coordinate the event.
- Get Outdoors Day, Little Pine State Park, September 16. Bill Montague will coordinate the event.

- PFA Forest Jubilee, Harrisburg, PA, September 23. Jim Walizer will coordinate the event. Alan Tumblin agreed to assist him.
- TACF Annual Meeting, Meadowview, VA, October 20-22.
- PATACF Fall Board Meeting, November 11, Location to be announced.

Chestnut Handout for Children-The Board discussed the need to create a PA-TACF chestnut sticker for children attending events. Design and costs will be reviewed and voted on via e-mail.

PA-TACF Video Library-An inventory of Tom Pugel's videos and DVDs of chapter meetings will be made available on-line at chestnut.cas.psu.edu/Administrative.html. The library will be available to members.

Membership-The Board agreed that the PA-TACF membership rates should coincide with TACF membership levels, and will make the appropriate changes to the form and website.

Matching Gift Forms-The Board moved that Sue Oram may sign matching gift forms after notifying the President. Motion carried.

April TACF Meeting-Tim and Sara reviewed discussion and action items from the TACF meeting.

Abandoned Orchards-Sara reviewed the need for volunteer recruitment for the "abandoned orchards" and for the growers that require assistance with ongoing maintenance. Woodland owner groups in the area will be contacted, and the Board will help to identify other volunteers as needed.

5/30/2006